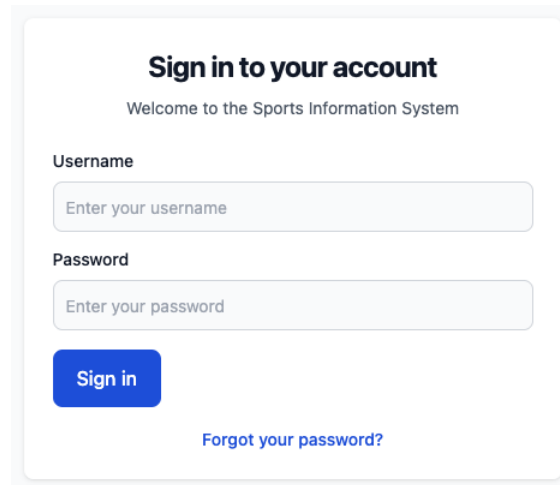


## SISV2 USER MANUAL V1.2 - INTRODUCTION

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## Login screen

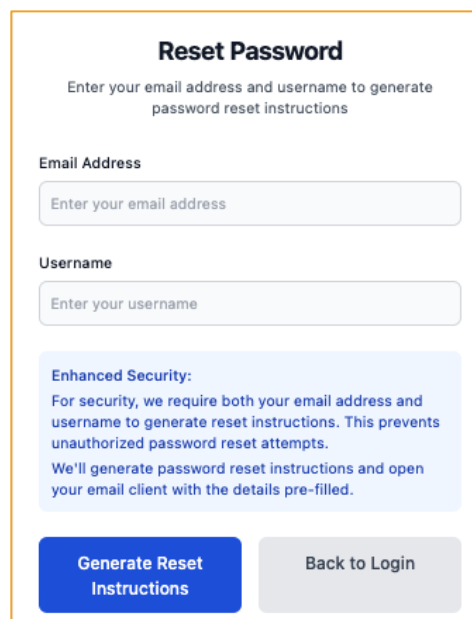


The login screen is titled "Sign in to your account" and includes a welcome message: "Welcome to the Sports Information System". It features two input fields: "Username" with a placeholder "Enter your username" and "Password" with a placeholder "Enter your password". Below the password field is a blue "Sign in" button. At the bottom, there is a link that says "Forgot your password?".

Enter your username and password.

## Forgot your password?

if you've forgotten your password, click 'Forgot your password?'  
This will display a password reset box where you can reset your password.



The "Reset Password" form is titled "Reset Password" and includes the instruction: "Enter your email address and username to generate password reset instructions". It has two input fields: "Email Address" with a placeholder "Enter your email address" and "Username" with a placeholder "Enter your username". Below these fields is a blue box with the heading "Enhanced Security:" and the text: "For security, we require both your email address and username to generate reset instructions. This prevents unauthorized password reset attempts. We'll generate password reset instructions and open your email client with the details pre-filled." At the bottom, there are two buttons: a blue "Generate Reset Instructions" button and a grey "Back to Login" button.

## How It Works:

1. **User enters both email and username**
2. **System validates the combination** - both must match the same user account
3. **If valid:** Generates reset token and shows the *mailto* link
4. **If invalid:** Shows generic error message without revealing which field is wrong
5. **Security:** Prevents attackers from discovering valid email addresses or usernames



**Password Reset Ready**  
We've got your instructions to reset your password.

**Password Reset Instructions Ready!**  
We've prepared password reset instructions for  
< Your email address >  
Click the button below to open your email client with  
the reset instructions pre-filled.

 **Open Email Client**

**Alternative:** Copy this reset link manually:  
 **Copy**

**Back to Login**

You can simply copy the link and enter it directly into your browser or open the Email Client program on your device (Outlook, Mail, etc) and send the instructions to yourself - ideal if you're just going out or away from your office or using an insecure computer.

The email contains this message – the link is time limited to 2 hours:

Hello <your name>,  
  
You're receiving this email because you requested a password reset for your SIS v2 account.  
  
Please go to the following page and choose a new password:  
<https://sis-fcum.uk/password/reset/MTc/cxi5zg-17e0fe796fdf1a4c95590bf29720d6aa/>  
  
Thanks for using SIS v2!  
  
If you didn't request this password reset, you can safely ignore this email.  
  
Best regards,  
The SIS v2 Team

Whichever way you access the link, you will see this page:

### Set New Password

Please enter your new password

New Password

Confirm New Password

**Set New Password** Cancel

Enter the new password and click Set New Password, and your password will be changed.  
N.B. if your browser saves passwords, make sure you update it using the new password.

## Main Screens

### General details

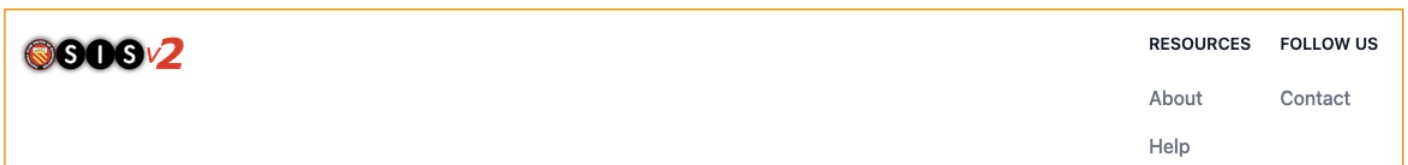
All screens inherit the main navigation header and footer.

The **Header** contains these sections:



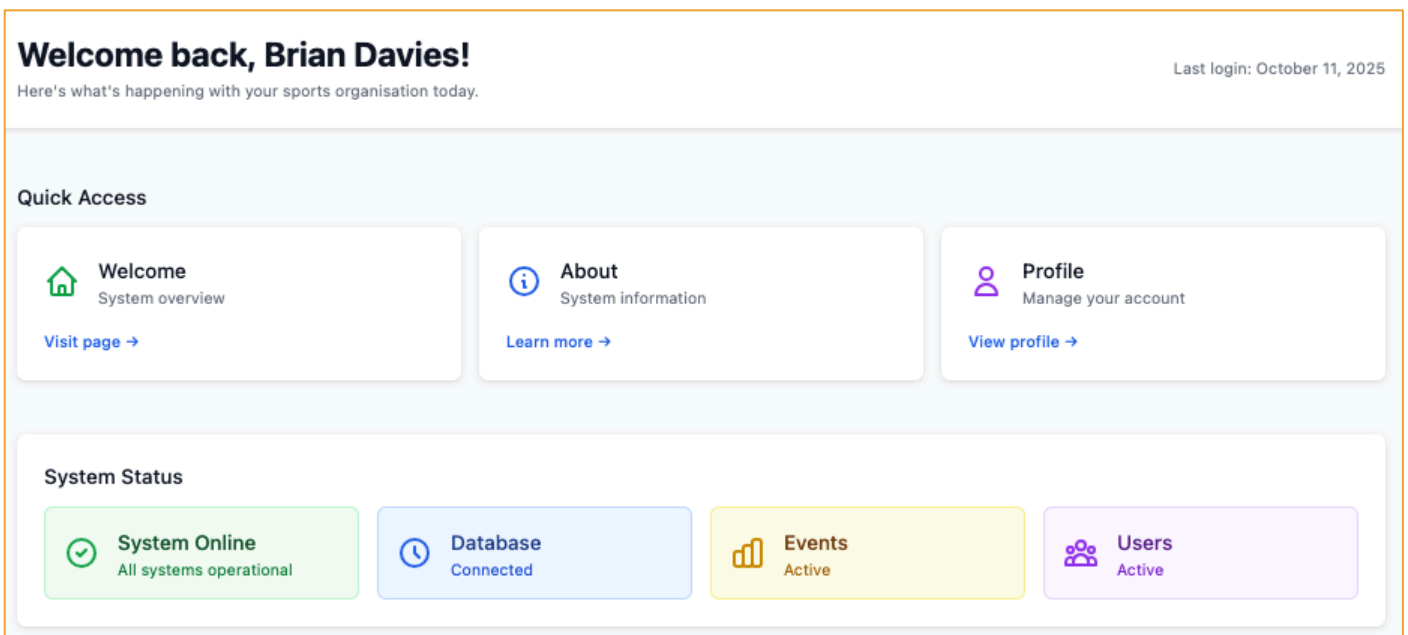
|                               |                                                                                                                                      |         |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------|
| Logo – remains on all screens | Menu options – these change according to the logged-in user<br>These options will change according to which permissions the user has | Buttons |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------|

The **Footer** contains these sections:



|                               |                             |
|-------------------------------|-----------------------------|
| Logo – remains on all screens | Links – these do not change |
|-------------------------------|-----------------------------|

### Initial screen



## Main menu options

Depending on your access permissions, you will see one or more of the following options:

[Welcome](#)
[Operations](#)
[Community](#)
[Commercial](#)
[Finance](#)
[Pitches](#)
[Safety](#)
[Maintenance](#)
[Volunteers](#)
[About](#)

The **Welcome** option will always be shown and will refer you to the **Welcome** screen:

# Welcome to SISv2

Sports Information System - Your comprehensive platform for managing sports operations, community engagement, and organisational excellence.

[Go to Dashboard](#)
[Learn More](#)

### FEATURES

## Everything you need to manage your sports organisation

Comprehensive tools for operations, community engagement, finance, maintenance, safety, and volunteer management.



**Operations**

Streamline day-to-day operations with comprehensive event management and resource coordination.



**Community**

Build and maintain strong community relationships through engagement programs and outreach.



**Safety**

Ensure the safety of all participants with comprehensive safety protocols and incident management.



**Volunteers**

Manage volunteer recruitment, scheduling, and recognition programs effectively.

**Go to Dashboard** displays the initial screen after logging in.

**Learn More** takes you to the **About** screen.

The **About** option will always be shown and will refer you to the **About** screen:

# About SISv2

Sports Information System - Empowering sports organisations with comprehensive management solutions.

## OUR MISSION

### To provide Sports Information Solutions for the Club and Community

SISv2 is designed to streamline operations, enhance community engagement, and ensure the highest standards of safety and excellence in sports management.

#### System Overview

The Sports Information System (SISv2) is a comprehensive web-based platform designed specifically for sports organisations to manage their operations efficiently and effectively.

Built with modern web technologies and user-friendly interfaces, SISv2 provides tools for managing events, people, safety protocols, maintenance schedules, financial operations, and volunteer coordination.

The system is designed to be scalable, secure, and accessible, ensuring that organisations of all sizes can benefit from its comprehensive feature set.

#### Key Features

- ✓ Comprehensive event management and scheduling
- ✓ Advanced people and participant management
- ✓ Safety incident reporting and management
- ✓ Maintenance tracking and facility management
- ✓ Financial tracking and reporting
- ✓ Volunteer coordination and recognition

#### Technical Information

##### Technology Stack

- Django 5.2+ (Python web framework)
- PostgreSQL (Database)
- Tailwind CSS (Styling)
- Flowbite (UI Components)
- Responsive Design (Mobile-friendly)

##### Security Features

- Role-based access control
- Secure authentication system
- CSRF protection
- SQL injection prevention
- Regular security updates

#### Get in Touch

For support, questions, or feature requests, please contact the system administrator [M60 support](#).

[Back to Welcome](#) [Go to Dashboard](#)

## Main facilities

The other options allow the user to access:

|                    |                                                           |
|--------------------|-----------------------------------------------------------|
| <b>Operations</b>  | Viewing/Creating Events                                   |
| <b>Community</b>   | <i>Under development</i>                                  |
| <b>Commercial</b>  | <i>Under development</i>                                  |
| <b>Finance</b>     | Financial information relating to General Events          |
| <b>Pitches</b>     | Full 3G Pitch and Grass Pitch Booking system              |
| <b>Safety</b>      | Safety data relating to Football Matches                  |
| <b>Maintenance</b> | Maintenance work, tests and certifications                |
| <b>Volunteers</b>  | Recording Volunteer time for Matches and other activities |

An individual user will have access to one or more of the options – the option will not be visible if the user does not have permission.

Some non-personal accounts have specific roles and will not see some of the standard options, but specially designed screens relevant to their functions.

| Account name     | Purpose                                                                           |
|------------------|-----------------------------------------------------------------------------------|
| <b>eventview</b> | Account to view the details of Events                                             |
| <b>pitchview</b> | Account to view the 3G Pitch bookings                                             |
| <b>signin</b>    | Account to manage the Volunteer sign-in process on matchdays                      |
| <b>Grounds</b>   | Account to view the 3G and Grass Pitch bookings for the Grounds Staff             |
| <b>Events</b>    | Account to view and manage Events – General and Football for Reception volunteers |

The other sections of the Help page show details of the facilities available.